

RECORD OF EMPLOYER PROVIDED AUTOMOBILE

Company Name:

Employee Name: \_\_\_\_\_

My employer has provided me the automobile described below for use in my employment with the company. The below information is my business and personal use of the automobile:

Year: \_\_\_\_\_

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Ending Odometer Reading (October 31, 2017) \_\_\_\_\_

Beginning Odometer Reading (October 31, 2016) \_\_\_\_\_

Business Mileage \_\_\_\_\_

Personal Mileage \_\_\_\_\_

Did the employer pay for the gas: \_\_\_\_\_

These figures are based on my written records concerning business use of the above auto. I understand that I may be required to provide the documentation in the event of an IRS audit of my return.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date